

It is important for your health care providers to speak to each other so we may work together to help you. Please complete the information below and indicate your approval for us to coordinate care.

Primary Care Physician: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 May I contact your physician? Yes No I do not have a physician.

Psychiatrist: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 May I contact your psychiatrist? Yes No I do not have a psychiatrist.

Health conditions your counselor should be aware of:

| Medications | Dosage | Reason |
|-------------|--------|--------|
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|---|---|
| Insurance company: | Policy holder: |
| Policy holder employer: | Policy holder date of birth: |
| Policy number: | Group number: |
| Policy holder relationship to client: <input type="checkbox"/> self <input type="checkbox"/> parent <input type="checkbox"/> spouse <input type="checkbox"/> other (specify): | |
| Insurance phone number (on card): | |
| Authorization number: | Copay: Deductible: |

CANCELLATION AND MISSED APPOINTMENT POLICY

When you make an appointment for counseling you are reserving that time. If you cancel an appointment without giving adequate notice, that time will be unavailable to others who may need it. Therefore, you may be charged for sessions that you miss, or cancel without giving at least 24 hours notice. Insurance does not pay for a session that is missed.

RETURNED CHECK POLICY

There will be a \$35 charge for each returned check.

Who referred you? Name/Address/City/State/Zip

 I give my permission for Julie Gowen to acknowledge this referral.
 Signature _____ Date _____
 Client, parent or guardian